



# APPLICATION FOR REGISTRATION 2021

## GR. R – 7

### NEW LEARNER: FIRST ENROLMENT

### EMIS NUMBER: 991104305

11 Jourdan Street  
Thabazimbi, 0380  
Tel: 071 656 9659  
Fax: 086 513 9728  
Email: TBZ@advancedcollege.co.za

Dear Parent or Guardian

### REGISTRATION: NEW LEARNER 2021

Thank you for choosing Advanced College as your school of choice. The following information will clearly stipulate the procedure that needs to be followed. Should there be any questions, please do not hesitate to contact the school so that these may be answered.

#### TAKE NOTE:

**Re-registration of learners must be done yearly; it is not automatic. Should a learner's application not be successful, parents/guardian will be contacted and notified by sms/email.**

#### 1. APPLICATION / REGISTRATION FORM

Available directly from the school. Please complete each section completely. Incomplete application will not be considered. Application must be returned to the School within 3 days to ensure a speedy applications process.

#### 2. ADMISSIONS PROCEDURE

The learner will be expected to write an admission tests in both the language of instruction and mathematics. The secretary will call to schedule the date and time for such tests.

#### A. DOCUMENTATION

Copies of the following documents are required:

- ☐ ID-document (copy) of both parents/guardian, marriage certificate and/or divorce letter
- ☐ Birth certificate of learner
- ☐ Proof of Residence (Water & lights / telephone account)
- ☐ Copy of Immunization Card (Gr R – Gr 1) / Medical Aid Card
- ☐ 2 x Passport photos of learner
- ☐ Transfer Card and Newest report or Progress report
- ☐ Confidential Letter of previous school
- ☐ Registration Fee – R750 per learner
- ☐ Sport/Cultural Levy – R200 per learner per year

**Please take note that no application can be processed should the information be incomplete or the above mentioned documents not all accompany the application.**

#### B. INTERVIEW

After completion and submission of the application form with the accompanying documentation, parents/guardian will be contacted by the school secretary to schedule an interview with the Principal/Manager.

The interview, with the information in your application form and admissions tests will determine if your child will be accepted to Advanced College. Please expect a call in this regard.

### **C. ADMISSIONS TESTS AND INTERVIEW**

**The admission tests fee must be paid before testing will take place.** A school readiness test will be done for Gr 1 and diagnostic assessment test for new applicants in other grades.

**Grade 1 learners will be provisionally accepted. The final decision will be based on the results of the School readiness test that must be made available to the school.**

### **D. APPROVED OR UNAPPROVED**

You will be contacted by the secretary to inform you if your child's application has been successful or not. **A yearly non-refundable registration fee of R750 per learner is immediately payable with acceptance.**

**Should the application be unsuccessful the School Management is under no obligation to give reasons for the application being unapproved and no further correspondence or discussions will be entered into regarding the unapproved application.**

### **E. SCHOOL FEES**

**School fees are paid monthly in advance, without exception.** School fees are normally increased annually but not with more than 10%. For School Fee Payment options for 2020 please refer to Registration forms as discount is applicable for fees paid in advance. School fees are payable over 11 months and are as follows:

Grade 0	School Fee of R1560 per month
Grade 1 to 3	School Fee of R1445 per month.
Grade 4 to 6	School Fee of R1665 per month.
Grade 7	School Fee of R1885 per month

### **OTHER FEES:**

1. Textbooks and Set works – must be ordered and purchased by the parent/guardian. This is NOT the responsibility of the school; however, the school will assist where possible.
2. Sport/Cultural Levy of R200 per year.
3. School Uniform (compulsory) as prescribed by the Policy of the School. All learners are required to have a sports shirt and shorts for physical activities. The sport shirt may be purchased from the office.

#### **BANK DETAILS:**

NAME: Advanced College Thabazimbi  
BANK: FNB  
ACCOUNT NO: 625 439 83 698  
BRANCH: 252 445 (Menlyn Square)  
REFERENCE: TBZ/Learner Surname & Name

Should any information be unclear with regards to the application process, please contact the office for more information.

Kind Regards



MS. JENNY DE KLERK  
OPERATIONAL DIRECTOR



# Advanced College Thabazimbi

Tel: 071 656 9659 / Fax: 086 513 9728  
P O Box 1280, Thabazimbi, 0380 / 11 Jourdan Str, Thabazimbi, 0380  
Email: advancedcollegetbz@gmail.com

## CONFIDENTIAL LETTER OF PREVIOUS SCHOOL

**Must be completed by the learner's previous school.**

**Please completed this page and fax it back to Advanced College Thabazimbi.**

1. Name of Learner: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

2. Please grade ability:

4. Exceptional	3. Good	2. Average	1. Below Average
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English (HL / FAL)	% / level
Afrikaans (HT / EAT)	% / level
Mathematics	% / level

3. **Any problems or disabilities that you have knowledge of:** (E.g. Family, emotional, remedial, medical, behavior, ability to adjust, etc.)

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4. **School Fees:** Please circle the correct option. If not fully paid up to date, please stipulate what the outstanding amount is.

Fully paid up	Mostly paid up	Mostly unpaid	Unpaid
	R _____	R _____	R _____

5. Parent involvement at the current school (Please stipulate):

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6. Should this learner be accepted? Is there any information you would like to bring to our attention? Specify please.

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**Current School Stamp:**